



WSTIP Policy Manual

Document Name:	Records Retention Policy	Date Adopted:	08/27/09]
Category:	Operations	Revision Date:	08/19/09
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Records Retention Policy

Purpose

To adopt by reference the "Local Government Common Records Retention Schedule" concerning the retention and ultimate destruction of Pool records.

Authority

RCW 40.14.070.

Policy Statement

The Pool hereby adopts the "Local Government Common Records Retention Schedule" promulgated by the Local Records Committee pursuant to RCW 40.14.070.

Amendment

The Executive Committee may amend this policy.

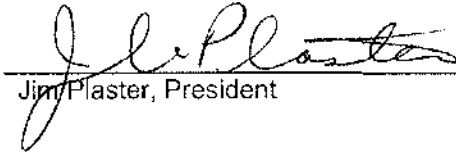
Policy History

Resolution No. 1-99 passed February 18, 1999.

Repealer

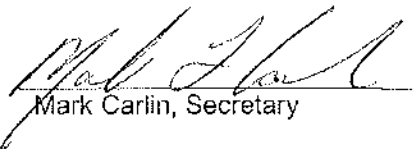
Resolution No. 1-99 is hereby repealed.

Passed this 27 day of August, 2009
Executive Committee
Washington State Transit Insurance Pool



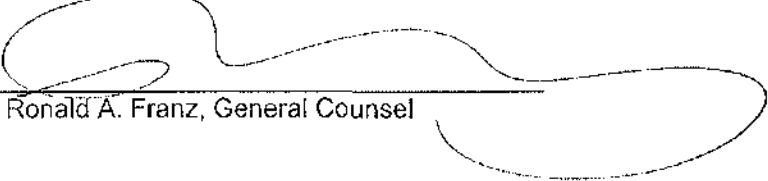
Jim Plaster, President

ATTEST:



Mark Carlin, Secretary

APPROVED AS TO FORM:



Ronald A. Franz, General Counsel

