



WSTIP Policy Manual

Document Name:	Nominations and Elections Policy	Date Adopted:	12/02/08
Category:	Governance	Revision Date:	03/24/2011
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Nominations and Elections Policy

Purpose

To establish a procedure for the nomination and election of the Pool's secretary and four Executive Committee members.

Authority

1. Interlocal Agreement, Section 7 (election of officers); and
2. Bylaws, Section 15 (election and progression of officers) and Section 18 (election of Executive Committee members).

Policy

Section 1. Appointment by president. At least sixty days prior to the Pool's annual meeting, the President convene a nomination committee. The committee shall consist of the President, Vice president, and Secretary. The Vice president shall chair the committee.

Section 2. Nominating committee.

- a. The nominating committee shall call for and/or solicit nominations from all of the Pool's Member representatives for the following:
 - (1) Secretary;
 - (2) Executive Committee members from a small, medium, and large transit system; and
 - (3) an at-large Executive Committee member.
- b. The nomination committee will endeavor to secure broad, balanced, and diverse candidates having in mind the size and geographical locations of the Pool's members.
- c. For all potential candidates the nominating committee shall ascertain each potential candidate's willingness to serve.

Section 3. Establishment of size criteria.

- a. The size criteria shall be based on miles per year from all modes. Mileage figures shall be based upon actual mileage figures for the year previous to the year in which the election is held.
- b. The nominating committee shall propose mileage size criteria to the Executive Committee for the small, medium, and large Executive Committee positions at the October Executive Committee meeting.
- c. At its October meeting the Executive Committee shall adopt mileage size criteria for the small, medium, and large Executive Committee positions.

Section 4. Report by nominating committee. At least ten days prior to the annual meeting the nominating committee shall issue a report to all members of its recommended potential candidates. There may be more than one candidate for any position.

Section 5. Balloting procedure. The nominating committee may recommend a balloting form or procedure to be used in the elections. Votes shall be by open ballot.

Section 6. Election at annual meeting.

- a. The candidates proposed by the nominating committee shall be nominated for the respective positions without the need for further action.
- b. Any candidate proposed by the nominating committee may withdraw his or her name from consideration.
- c. At the outset of the election, nominations shall be taken from the floor for candidates not proposed by the nominating committee.

Section 7. Commencement of terms following election. Immediately following the elections, the terms of office for the secretary and four executive committee members shall commence. Also, immediately following the elections, the former secretary shall advance to vice president and the former vice president shall advance to president.

Amendment

The Executive Committee may amend this policy consistent with the Pool's bylaws.

History

Policy on Nominations and Elections adopted September 29, 2006 which is hereby superseded by this policy.

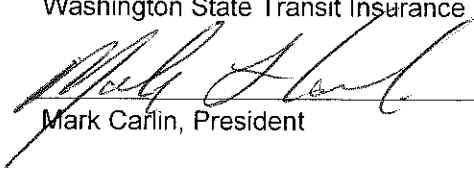
Repealer

1. Resolution No. 1-2006, "A Resolution Establishing a Nominating Procedure for Secretary and Executive Committee Members" dated September 30, 2006 is hereby repealed; and
2. Resolution No. 3-2005, "A Resolution establishing size criteria for Executive Committee Membership" dated November 29, 2005 is hereby repealed.

Passed this 24 day of March, 2011


Executive Committee

Washington State Transit Insurance Pool



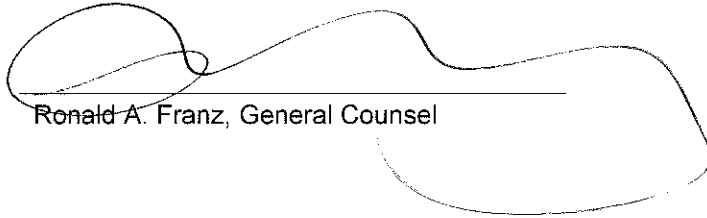
Mark Caflin, President

ATTEST:



Ben Foreman, Secretary

APPROVED AS TO FORM:



Ronald A. Franz, General Counsel

