



<b>WSTIP Policy Manual</b>			
<b>Document Name:</b>	<b>Claim Settlement Procedures</b>	<b>Date Adopted:</b>	09/05/2008
<b>Category:</b>	<b>Operations</b>	<b>Revision Date:</b>	12/08/2011
<b>Page:</b>	<b>1 of 2</b>		

## Claim Settlement Procedures

### Purpose

To establish procedures and parameters to facilitate the settlement of claims against the Pool's members.

### Authority

1. Interlocal Agreement, Section 3 (resolution of claims); and
2. Bylaws, Sections 20 (resolution of claims).

### Policy Statement

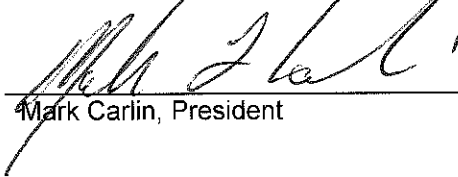
1. Executive director settlement authority
  - a. The executive director is authorized to settle third party bodily injury, property damage, and public officials' liability claims for up to \$100,000 of Pool funds.
  - b. The executive director is authorized to settle first-party property claims up to \$100,000 of Pool funds.
  - c. The executive director will provide a quarterly report to the Board of Directors on all claims excess of \$60,000.
  
2. Executive Committee settlement approval
 

The Executive Committee must approve any settlement above the amounts set forth above. The executive director shall provide his or her recommendation to the Executive Committee regarding a proposed settlement for any claim or event.
  
3. Pre-litigation investigation and settlement
  - a. The Pool may participate in funding investigation and indemnity costs for the resolution of events which, if not resolved, would likely result in a claim against a Pool member which, if made, would likely trigger defense or indemnity obligations of the Pool's coverage documents.
  - b. The executive director is authorized to craft creative, non-traditional resolutions of pre-litigation events.

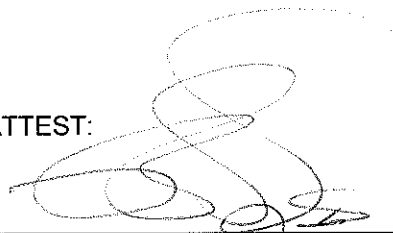
### Amendment

This policy may be amended by the Executive Committee.

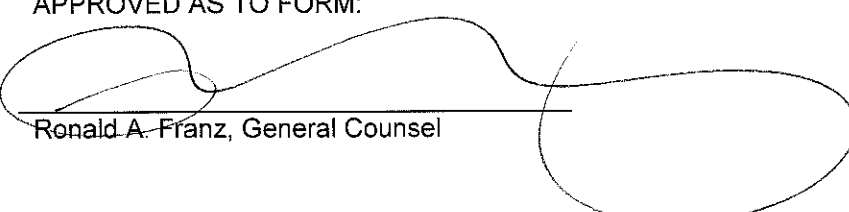
Passed this 8<sup>th</sup> day of December, 2011  
Executive Committee  
Washington State Transit Insurance Pool

  
\_\_\_\_\_  
Mark Carlin, President

ATTEST:

  
\_\_\_\_\_  
Ben Foreman, Secretary

APPROVED AS TO FORM:

  
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Ronald A. Franz, General Counsel